

## *Endocrine & Metabolic Disorders*

2177 Auburn Road, Shelby Twp Mi 48317

*Ashish Verma, M.D.*

### **Practice Policy**

1. Scheduled follow up visits are an important part of your medical care and monitoring. We understand circumstances do occur and we will be more than happy to reschedule your appointment.
2. We would appreciate a call from you at least 24 hours before your appointment date if you need to cancel or reschedule. There is a \$50.00 no-show or last minute cancellation fee.
3. In case of recurrent no-show or three back-to-back reschedules, we strongly feel that our office will be unable to continue to provide you with the appropriate medical care and you may have to transfer your care to a different physician.
4. We may disclose and use your medical records. For each of the following purposes: Treatment, payment and health care operation.
5. We are a specialty practice that utilizes a teamwork approach to your care. As a patient, you may not see your physician at every visit as we will utilize the services of the Nurse Practitioners, Dietitian and/or the Physician Assistant to assist in your healthcare. We ask that our patients continue to see their Primary Care Physician for problems not related to our specialty.

Signature \_\_\_\_\_ Date \_\_\_\_\_